



Hertfordshire Scouts - COVID Procedure

A few things have changed while we have been non operational, these changes have been made to make sure that our facilities are 'COVID-Safe' for both our users and staff in consultation with our Health and Safety advisor. We are currently re opening for use of space and fire lighting areas for Scouts only. There is currently no activity provision available.

What has changed?

- **We have limited the availability of the site to provide 1 Bubble.**

- There are **NO** toilet or water facilities available onsite.

Please make sure you book at least 72 hours in advance. If you have any additional needs please highlight these when making your booking.

- **Once you have made a booking you will now be sent a link to our Customer Connect form** where you will have to enter the names of everyone in your bubble booking as part of our track and trace system. This must be submitted no later than 24 hours before your arrival otherwise your booking will be cancelled. Any changes on the day need to be emailed to us so we can update our system. The data collected in the Customer Connect form is stored securely on our system for 21 days, then is deleted.

- **You will notice when you arrive at Harmergreen Wood the access road is not suitable for vehicles.** This means groups must walk up from Robbery Bottom Lane.

What we ask of you...

- **Pre Book!** All visitors must have a booking and complete a Customer Connect form to meet our track and trace requirements. Additionally the NHS test and trace QR Codes are available for those over 16.
- Keep to time. You will be allocated time slots which must be adhered to.
- When in your bubble you are responsible for your own sanitiser and first aid provision.
- Take any waste away with you where possible, this includes all facemasks and gloves.

Most importantly have fun!

We want to make sure we can help as many groups as possible return to Face to Face Scouting by providing provisions for outdoor meetings. Have more questions or need some help? Drop us a line to info@harmergreen.org.uk or call **0208 236 0040**

Hertfordshire County Scout Council

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