

Hertfordshire County Scout Council

Harmer Green Wood Activity Centre

Fire Risk Assessment



1 Building - Stag

Designated use - Classroom / Storage

Approximate size – 12m x 4m

Number of beds – N/a

Number of floors – Single storey

Roof construction – Metal sheeting on timber frame

Walls – Wood clad

Internal linings- Firelined plasterboard

Floors – Wood

Means of escape – Via fire exit doors (it is understood that whenever the premises are occupied no exit door is secured in such a manner that it is not easily and immediately openable)

Fire Fighting equipment – 1 x FOAM, 1 x WATER type extinguishers.

Fire Alarm system – Battery smoke alarm

Heating/hot water/cooking – N/A

Electrical installation - 12 volt supply throughout. Fuse board fitted in rear room.

General Lighting - 12 volt supply throughout

Emergency Lighting – N/A

Signs and Notices – All to current standards

Furnishings – N/A

Hertfordshire County Scout Council Harmer Green Wood Activity Centre Fire Risk Assessment



2 Personnel Involved **Instructors/Staff/Campers/Visitors**
Number of people **1 – 30**

3 Potential Hazards	4 Risk Level
1 Waste	Low
2 Doors	Low
3 Smoking	Low
4 Cleaning Equipment and chemicals	Low
5 Electrical equipment	Low

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, combustible material tidied away and waste bins cleared regularly.
- 2 Ensure doors are open whilst building is in use.
- 3 Signs and ask people not to smoke indoors.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial/flammable chemicals from buildings.
- 5 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits

Compilation date -	JAN 2019	Compiled by :- JP
Review period -	12 Months	Reviewed by - DS
Reference Number -	HGW/FIRE001	

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1 Building - Activity Toilet Blocks

Designated use - Toilet/washrooms/showers

Approximate size – various

Number of beds – N/A Non sleeping accommodation

Number of floors – Single storey

Roof construction – Felt sheeting on timber frame

Walls – brick/block

Internal linings- Brick epoxy painted

Floors – concrete

Means of escape – Via fire exit doors (it is understood that whenever the premises are occupied no exit door is secured in such a manner that it is not easily and immediately openable)

Fire Fighting equipment – N/A

Fire Alarm system – N/A

Heating/hot water/cooking – N/A

Gas shut off valve at side of building.

Electrical installation – 12v volt supply throughout. Fuse board fitted in room rear of stag.

General Lighting - 12 volt supply throughout

Emergency Lighting – N/A

Signs and Notices – N/A

Furnishings – N/A

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2 Personnel Involved **Instructors/Staff/Campers/Visitors**
Number of people **1 – 1000**

3 Potential Hazards	4 Risk Level
1 Waste	Low
2 Doors	Low
3 Smoking	Low
4 Cleaning Equipment and chemicals	Low
5 Electrical equipment	Low

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, combustible material tidied away and waste bins cleared regularly.
- 2 Ensure doors are open whilst building is in use.
- 3 Signs and ask people not to smoke indoors.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial/flammable chemicals from buildings.
- 5 Use as per manufacturers instructions.

Compilation date -	JAN 2019	Compiled by :- JP
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